



Welcome to GABB! Your association is looking forward to your contributions of wisdom and expertise. Besides attending meetings, there are some things that you need to do now to be able to fully participate as a member.

1. Attend the very next meeting and be sure to see one of the Membership Committee Chairpersons to pick up your GABB Membership Materials, like the Annual Directory.
2. Read and familiarize yourself with the GABB Rules & Regulations, and the BBMS (Business Brokerage Management System) Rules and Regulations, as well as the Code of Ethics. These comprise the basic framework within which GABB and its members operate.
3. Speak and/or meet with your Sponsor as soon as possible and discuss any questions you have regarding benefits, policies, and procedures. If you are a brokering member, discuss basic GABB forms and their acceptable uses and co-brokering procedures.
4. Go on-line to [www.gabb.org](http://www.gabb.org) and familiarize yourself with the association site utilities and resources. Check here for upcoming events and basic information.

**Your Generic Member ID is *negotiate* and your Password is *power* (all lower case letters). Once logged in, you can choose a unique ID & PW for the future.**

***In the Members Only section, go to the Members' Directory and complete the entire contact information change form to enter yourself into the GABB on-line directories, both GABB.org and BBMS. This is VERY important if you want to get mail and e-mail !***

5. If you are a brokering member, phone our BBMS Chairperson, James Welch 404-843-2500 to get an access number and basic orientation on the Listings Marketing & Management system. He will work with you or put you into contact with our service provider, BizMLS, at 866-881-7861. Affiliate Members may also have a limited access option for a minimal fee. Just ask James Welch or Ken or Ariel at BizMLS if you are interested.

**Please remember that your membership is INDIVIDUAL.** If you have other people in your office, your membership does NOT convey to any of these people any rights or privileges of GABB Membership. This includes access to the BBMS. This system contains confidential information. As a member with access to the system, it is your responsibility to safeguard your access and your password and to not allow anyone else to use your access rights and privileges. This pertains to the use of GABB forms as well. Your membership is also not transferable to another person.

If you are a brokering member, your membership is probationary until you have completed an Orientation course. An Orientation will be scheduled within the next few months, and you are responsible for attendance. Until this time, please confer with your sponsor on policies and procedures, use of forms, and co-brokering. . . or for any questions at all.

We look forward to getting to know you and working with you very soon. Please consider which committees you can work on to share your individual strengths and talents. YOUR professional association is only as strong as its members!

Best Regards,

*Art*

Art Lennig  
Membership Chairperson